

Postbank

Formats of input mass payment files

Contents:

1. General description	2
2. Credit transfers type	3
2. Credit transfers for salaries	5
3. Payment to/from budget type	7
4. Payments with a budget payment.....	11

1. General description

- The files are containing two types of entries:
 - one general (title) entry with information regarding the payment initiator and
 - a single (elementary) entry containing the remaining data necessary to complete the relevant document.
- All fields in the entry end with the symbol ";"
- The total number of the fields (ending with ";") should correspond to the number of fields in the respective payment format
- The symbol ";" is to be entered even in cases when the respective field is not mandatory;
- All obligatory fields are to be filled in with correct data in accordance with the envisaged format.
- To indicate the length of the fields with the following notations:

Type	Meaning
N!	exactly N characters length
N	maximum length of N characters
N (M.K)	maximum length of N characters, of them M for the number and K for the decimal number

- The following signs are used for the type of the fields:

Type	Meaning
N	numeric field
C	letter-numeric field

- Allowed are symbols maintained by the licensed payment systems in the country and their instructions;

- The decimal separator (in the amount) should be"." (point);

In the fields for filling in amounts, it is mandatory to fill in the decimal separator and the fractional part;

The following types of files can be processed:

2. Credit transfers type

Mass payment of credit transfer type, which purpose is payments between customers who do NOT dispose of budget loans and are NOT administrators of public receivables.

Fields of the general (title) payment entry:

Number	Content	Size	Type	Note	Obligatory
1	OMP	3!	C	OMP	yes
2	Type of mass payment	2!	C	DP - Credit Transfer	yes
3	Date	8!	N	Date format (yyyymmdd)	yes
4	BIC of the bank's ordering party	8!	C		yes
5	IBAN of ordering party	22!	C		yes
6	Name of ordering party	35	C		yes
7	Currency	3!	C	EUR	yes
8	Amount	16 (13.2)	N	Total amount of the mass payment	yes
9	Number of rows	6	N	Number of single entries	yes
10	Control code	7	C	Not maintained	

Fields of the single payment entries:

Number	Content	Size	Type	Note	Obligatory
1	Type of mass payment	2!	C	DP - Credit transfer	yes
2	Name of beneficiary	35	C		yes
3	BIC of beneficiary's bank	8!	C		no
4	IBAN of beneficiary	22!	C		yes
5	Name of beneficiary's bank	35	C		yes
6	Amount	13 (10.2)	N		yes
7	Details of payment	70	C		yes
8	Type of the document	12	C	Not maintained	no
9	Payment system	6	C		no
10	Fees	3	N	Enter '002'(shared)	
11	Date of execution	8!	N	Date format (yyyymmdd)	

Control, values by default and special characteristics:

- Field 'Date of creating the file'(3) in the general entry is to be smaller or equal to the current accounting date;
- The field "BIC of beneficiary's bank" is not obligatory. In case you fill in the BIC code, please keep in mind that for transfers to non-bank financial institutions it is necessary to submit the BIC code of the respective non-bank institution.
- Field "Date of execution"(11) in the single entries is not mandatory. In case it is entered it is supposed to be bigger or equal to the current accounting date;

• If the non-obligatory fields are not filled in, the values by default will be loaded as follows

- for “Fees” (10) – 002 “Shared Fees”;
- for “Performance Data” (11) – current accounting information;

Example of a Credit Transfer:

OMP;DP;111111111;BPBIBGSF;BG??BPBI????????????? ;TEST;EUR;100.00;1;;
 DP;TEST;; BG??BPBI?????????????;POSTBANK;100.00;TEST TRANSFER;;;002;;

2. Credit transfers for salaries

The format purpose is to intend for salary payments between clients who are NOT budget appropriations administrators and are NOT public receivables administrators.

Fields of the general (title) payment entry:

Number	Content	Size	Type	Note	Obligatory
1	OMP	3!	C	OMP	yes
2	Type of mass payment	2!	C	DP - Credit transfer	yes
3	Date	8!	N	Date format (yyyymmdd)	yes
4	BIC of the bank's ordering party	8!	C		yes
5	IBAN of ordering party	22!	C		yes
6	Name of ordering party	35	C		yes
7	Currency	3!	C	EUR	yes
8	Amount	16 (13.2)	N	Total amount of the mass payment	yes
9	Number of rows	6	N	Number of single entries	yes
10	Control code	7	C	Not maintained	

Fields of the single payment entries:

Number	Content	Size	Type	Note	Obligatory
1	Type of mass payment	2!	C	DP - Credit transfer	yes
2	Name of beneficiary	35	C		yes
3	BIC of beneficiary's bank	8!	C		no
4	IBAN of beneficiary	22!	C		yes
5	Name of beneficiary's bank	35	C		yes
6	Amount	13 (10.2)	N		yes
7	Details of payment	70	C		yes
8	Document type	12	C	Not maintained	no
9	Payment system	6	C		no
10	Fees	3	N	Enter '002'(shared)	
11	Date of execution	8!	N	Date format (yyyymmdd)	no
12	Recipient's EGN	10	N	It is filled in with the recipient's Personal Identification Number (EGN). The EGN must match the recipient's IBAN from field 4.	no

Control, values by default and special characteristics:

- Field 12 "Recipient's Personal Identification Number" is not mandatory.

If the field is filled in, there is an option to control the recipient of the transfer for all-bank mass salary payments, it is possible to control the recipient of the transfer. If there is a personal identification number in field 12 "Recipient's personal identification number", it will be compared with the personal identification number of the recipient of the transfer (IBAN recipient in field 4).

In case the person is a foreign citizen, the Personal Identification Number (EGN) field should remain blank (do not fill in the Foreigner's Identification Number (FIN) field).

- The "Date" field (3) in the header record should be filled in with a date greater than or equal to the current accounting date;
- The field "BIC of the recipient's bank" (3) in a single record is not mandatory. In case the BIC is filled in for transfers to non-bank financial institutions, it is necessary to enter the BIC code of the respective non-bank institution.
- The "Execution Date" field (11) in the single records is not mandatory to fill in. In case it is filled in, the accounting date must be greater than or equal to the current one.
- If the optional fields are not filled in, default values are loaded when importing the mass payment, as follows:
 - for "Fees" (10) – 002 "Shared Fees";
 - for "Performance Data" (11) – current accounting information;

Example of a Credit Transfer with entered EGN:

```
OMP;DP;20181112;BPBIBGSF;BG02BPBI79401031755101;TEST;EUR;100.00;1;;
DP;TEST;;BG49BPBI79421011111199;POSTBANK;100.00;TEST TRANSFER;;;002;;6412121212;
```

Example of Credit Transfer without EGN:

```
OMP;DP;11111111;BPBIBGSF; BG??BPBI????????????;TEST;EUR;100.00;1;;
DP;TEST;; BG??BPBI????????????;POSTBANK;100.00;TEST TRANSFER;;;002;;;
```

3. Payment to/from budget type

The format is intended for the following payments:

- from accounts of public receivables administrators (accounts with an identifier starting with 8);
- to accounts of administrators of public receivables (accounts with an identifier starting with 8);
- from accounts of budget appropriations administrators (accounts with an identifier starting with 3) for payments that are not made through SEBRA;

Fields of the general (title) payment entry:

Number	Content	Size	Type	Note	Obligatory
1	OBP	3!	C	OBP	yes
2	Type of mass payment	2!	C	BP - Credit transfer	yes
3	Date	8!	N	Date format (yyyymmdd)	yes
4	BIC of the bank's ordering party	8!	C		yes
5	IBAN of ordering party	22!	C		yes
6	Payment type code	6!	N		
7	Name of ordering party	35	C		yes
8	Currency	3!	C	EUR	yes
9	Amount	16 (13.2)	N	Total amount of mass payment	yes
10	Number of rows	6	N	Number of single entries	yes
11	Control code	7	C	Not maintained	

Fields of the single payment entries

Number	Content	Size	Type	Note	Obligatory
1	Type of mass payment	2!	C	BP - transfers to/from the budget	yes
2	Name of beneficiary	35	C		yes

3	BIC of beneficiary's bank	8!	C		no
4	IBAN of beneficiary	22!	C		yes
5	Code for type of payment	6!	N		
6	Name of beneficiary's bank	35	C		yes

7	Amount	13	N		yes
8	Details of payment	70	C		yes
9	Document type	12	C	Not maintained	
10	Document type and number	18	C	type – 1 position; number - 17 positions	no
11	Document's date	8!	N	Date format (yyyymmdd)	no
12	Start of a period	8!	N	Date format (yyyymmdd)	no
13	End of a period	8!	N	Date format (yyyymmdd)	no
14	BULSTAT of liable party	13	N	Correct BULSTAT or 0 (zero)	no
15	EGN of liable party	10	N	Correct EGN or 0 (zero)	yes
16	PNF of liable party	10	N	Correct PNF or 0 (zero)	yes
17	Name of liable party	35	C		yes
18	Payment system	6	C		
19	Fees	3	N	Enter '002'(shared)	
20	Date of execution	8!	N	Date format (yyyymmdd)	

Control, values by default and special characteristics:

- Field 'Date of creating the file'(3) in the general entry is to be greater or equal to the current accounting date;
- The field "BIC of beneficiary's bank" is not obligatory. In case you fill in the BIC code, please keep in mind that for transfers to non-bank financial institutions it is necessary to submit the BIC code of the respective non-bank institution.
- If the non-obligatory fields are not filled in, the values by default will be loaded as follows:
 - for "Fees" (10) – 002 "Shared Fees";
 - for "Performance Data" (11) – current accounting information;

- The field “Document type and number” (10) must be filled in with at least one item (document type);
- One of the fields for BULSTAT, EGN or FIN must be filled in. The EGN and FIN fields are alternative. That means at least one of them must be left blank;

Example of payment from/to budget

OBP;BP;111111111;BPBIBGSF; BG??BPBI????????????;;TEST;EUR;500.00;1BP;TEST;;
 BG??BPBI????????????;;POSTBANK;500.00;TEST;;9;20160430;20180101;20181231;121212121;0;0;TE
 ST;;002;;

4. Payments with a budget payment

The format purpose is to make payments from budget enterprises included in SEBRA

Fields of the general (title) payment entry:

Number	Content	Size	Type	Note	Obligatory
1	OBP	3!	C	OBP	yes
2	Type of mass payment	2!	C	SP – budget payment	yes
3	Date	8!	N	Date format (yyyymmdd)	yes
4	BIC of the bank's ordering party	8!	C		yes
5	Code of the party that disposes with the budget	10	N	Example of a budgetary code - 1234567890	yes
6	Name of ordering party	22	C		yes
7	Currency	3!	C	EUR	yes
8	Amount	16 (13.2)	N	Total amount of the mass payment	yes
9	Number of rows	6	N	Number of single entries	yes
10	Control code	7	C	Not maintained	

Fields of the single payment entries

Number	Content	Size	Type	Note	Obligatory
1	Type of mass payment	2!	C	SP – budget payment	yes
2	Name of beneficiary	26	C		yes
3	BIC of beneficiary's bank	8!	C		no
4	IBAN of beneficiary	22!	C		yes
5	Code for type of payment	6!	N		
6	Name of beneficiary's bank	20	C		yes
7	Amount	13 (10.2)	N		yes
8	Details of payment	52	C		yes
9	Type of payment in SEBRA	6	N	2 or 6 positions are to be entered in accordance with the instructions of MF	yes
10	Activity code	4	C	Company's activity code. Not controlled by the bank.	
11	Date of execution	8!	N	Date format (yyyymmdd)	no

Control, values by default and special characteristics:

- Field 'Date of creating the file'(3) in the general entry is to be greater or equal to the current accounting date;
- The field "BIC of beneficiary's bank" is not obligatory. In case you fill in the BIC code, please keep in mind that for transfers to non-bank financial institutions it is necessary to submit the BIC code of the respective non-bank institution.

- The “Execution Date” field (11) in the single records is not mandatory to fill in. In case it is filled in, the accounting date must be greater than or equal to the current one.

Example of budget payment

OBP;SP;111111111; BG??BPBI????????????;TEST;EUR;2000.00;1;;
SP;TEST;; BG??BPBI????????????;POSTBANK;2000.00;TEST;000001;;;